Assessment Checklist for Canoeing

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Introduction

This is an assessment checklist to use in assessing an applicant to gain a permit to lead canoeing. More details on the permit scheme, assessing, technical skills and canoeing can be found in resources listed at www.scouts.org.uk/a-z.

Using this checklist

This checklist is the syllabus that an applicant should be assessed against for the technical section of gaining a permit. The columns on the right of each skill show whether it is applicable for each type of permit:

- P Personal permits
- L Leadership permits
- S Supervisory permits

Once an assessment is complete the assessor should fill in the back page and give it to the applicant to take to their Commissioner.

Equivalent qualifications

If an applicant holds an award of the British Canoeing from the table below, or equivalent or higher, and has up to date logged experience, then no practical assessment is likely to be required as they have already shown competence in all of the skills listed in this assessment checklist. They will still require a recommendation from an assessor for a Commissioner to grant them a permit.

Qualification	Permit
UKCC Level 2 coach; or	Any of Open Inland / River / Sea Canoeing B1
British Canoeing Level 2 Canoe coach	Waters – Leadership
UKCC Level 2 coach with moderate water endorsement (discipline specific); or	Open Inland / River / Sea / Surf (depending on discipline) Canoeing B2 waters – Leadership
British Canoeing Level 3 Canoe coach (discipline specific)	
UKCC Level 3 Canoe coach with advance water endorsement (discipline specific); or	Open Inland / River / Sea / Surf (depending on discipline) Canoeing – Leadership
British Canoeing Level 4 Canoe coach (discipline specific)	

Technical publication

If you require any more technical information on any of the elements in the checklist, these can be found in the official technical manual, which is:

Canoe and Kayak Handbook by British Canoeing ISBN 0-9531956-5-1

Canoeing

Name:

Ones Obits	Ор	en Inla	and	River			Sea			Surf		
Core Skill	Р	L	S	Р	L	S	Р	L	S	Р	L	S
Responsibilities												
Be aware of the limits of your own abilities												ı 🗆
 Choose objectives appropriate to the group. 												
 Plan effectively in advance including selecting a suitable venue and contingency plans. 												
 Knowledge of rules / regulations which govern the use of water. 												
 Able to identify when remote supervision is not appropriate in running canoeing. 												
Group Management]]				
 Establish a clear means of communication with the group. 												
 Demonstrate the ability to maintain line of sight within the group and surrounding environment. 												
 Show an understanding that group leaders must combine good planning with making honest decisions and judgements in advance. 												
 Know how to position themselves to most effectively manage the group. 												
 Able to identify group members with the skills and experience to be able to lead canoeing as a designated leader under supervision. 												
 Able to set up appropriate monitoring systems to effectively supervise canoeing groups. 												
 Able to ensure that designated leaders are aware of their responsibilities. 												ı 🗆
Risk Assessment												
 Know how to complete a risk assessment. 												
 Able to effectively identify the hazards and risks and know how to reduce or remove them, during canoeing. 												
Able to train participants to carry out their own dynamic risk assessments.												
 Able to complete a risk assessment and identify those factors that are likely to change gradually or quickly. 												
Able to identify emergency procedures in a number of situations												
Weather												
Knowledge of where to gain weather information.												
 Knowledge of how weather conditions can affect canoeing (e.g. water levels and speed, wind directions and strength etc), and how this may affect the permit operations. 												

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Core Skill	Op	en Inla	and		River			Sea			Surf	
Core Skill	Р	٦	S	Р	L	S	Р	٦	S	Р	L	S
Technical												
 B1 waters – Ability to paddle to the standard of the British Canoeing 3 Star (flat water elements only). 												
 B2 waters – Ability to paddle to the standard of the British Canoeing 4 Star leader (discipline specific). 												
 B3 and A waters – Ability to paddle to the standard of the British Canoeing 5 Star leader (discipline specific). 												
Ability to identify and explain water features, their effects and utility.												
 Understand use of the paddle and all relevant paddle strokes. 												
 Understand and be able to teach use of the paddling techniques. 												
Experience in a variety of environments for canoeing.												
 Experience of working with a variety of different activity groups in canoeing. 												
Emergency Procedures												
 Knowledge of relevant procedures in the event of an accident. 												
 B1 waters – Ability to carry out the skills required for the British Canoeing Foundation Safety and Rescue. 												
 B2 waters – Ability to carry out the skills required for the British Canoeing White Water Safety and Rescue. 												
 B2 waters – Ability to carry out the skills required for the British Canoeing Coastal Navigation and Tidal Planning. 												
 B3 and A waters – Ability to carry out the skills required for the British Canoeing Advanced White Water Safety and Rescue. 												
 B3 and A waters – Ability to carry out the skills required for the British Canoeing Open Water Navigation and Tidal Planning. 												
 Ability to carry out the skills required for the British Canoeing Advanced Surf Safety and Rescue. 												
Equipment												
 Knowledge of personal equipment required, how it is used and the importance of it being of the appropriate size for the user. 												
 Knowledge of group equipment required and how it is used. 												
 Understanding of additional equipment required by the leader. 												
 Knowledge of the different types of canoe available and what type of water they are suitable for. 												

Notes

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Canoeing - Permit Assessment

The applicant should keep this form once it has been completed by the assessor and take it to their Commissioner.

Applicant's	name					Mem	ber No.		
Permit appli	ied for	Oper	n Inland / F	River / Sea /	Surf				
Waters		B1 W	/aters / B2	Waters / B3	Waters / A	Water	s		
Category		Perso	onal / Lead	dership / Sup	ervisory				
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