

Suffolk County Scout Council

Registered Charity No. 305682



Annual Report

Trustees' Annual Report, Annual Review,
& Statement of Accounts

2020 / 2021

suffolkscouts.org.uk
#SkillsForLife



Scouts
Suffolk



**Do more.
Learn more.
Be more.**

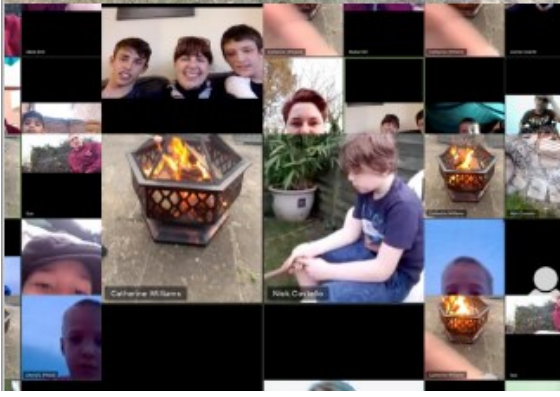


Programme Hub

Search Resources

Sections: Select...

Activity	Activity	Craft	Activity																		
<p>Make your own Maori outfit</p> <p>Traditionally Maori clothes were a mixture of plants, bird and animal skins. Have a go at making your own version.</p> <table border="1"> <tr> <td>Topic: International</td> <td>Format: Face to Face</td> </tr> <tr> <td>Sections: </td> <td>Group Size: </td> </tr> <tr> <td>View</td> <td>More info</td> </tr> </table>	Topic: International	Format: Face to Face	Sections:	Group Size:	View	More info	<p>Wellawahum (Coconut pancakes)</p> <p>Try this Sri Lankan recipe to make a tasty dish.</p> <table border="1"> <tr> <td>Topic: International</td> <td>Format: Face to Face</td> </tr> <tr> <td>Sections: </td> <td>Group Size: </td> </tr> <tr> <td>View</td> <td>More info</td> </tr> </table>	Topic: International	Format: Face to Face	Sections:	Group Size:	View	More info	<p>Origami Loch Ness Monster</p> <p>The Loch Ness Monster is one of the most famous legendary monsters of the world, and thousands of tourists visit Loch Ness, in Scotland, in the hope of seeing it every year. Now you can make your own origami version!</p> <table border="1"> <tr> <td>Topic: Creative</td> <td>Format: Socially Distanced</td> </tr> <tr> <td>Sections: </td> <td>Group Size: </td> </tr> <tr> <td>View</td> <td>More info</td> </tr> </table>	Topic: Creative	Format: Socially Distanced	Sections:	Group Size:	View	More info	<p>Wild</p> <p>Have a paper and the team m...</p>
Topic: International	Format: Face to Face																				
Sections:	Group Size:																				
View	More info																				
Topic: International	Format: Face to Face																				
Sections:	Group Size:																				
View	More info																				
Topic: Creative	Format: Socially Distanced																				
Sections:	Group Size:																				
View	More info																				



**#Adventure
Continues**

**MINUTES OF THE ANNUAL GENERAL MEETING
OF THE SUFFOLK COUNTY SCOUT COUNCIL
On-line Meeting via ZOOM (due to COVID-19 Restrictions)**

Thursday 26th November 2020 at 7.45pm

PRESENT:

Graham Woolley (Regional Commissioner for the East of England), County Chair, County Commissioner, County Treasurer and Members of the County Scout Council (as per Constitution).

Bury District Commissioner,

Deben District Commissioner,

Lowestoft District Commissioner

Orwell District Commissioner,

Stowmarket District Commissioner

Sudbury District Commissioner

Waveney District Commissioner.

Wolsey District Commissioner

1. Peter Jones, County Chair, welcomed everyone to the virtual meeting this year and also limited to the County Scout Council members who had all been invited. It is also the first one held under the new constitution which was approved a few weeks ago. He paid tribute to Rod Turner, Peter Jarvis and Keith Barber for constructing it and reminded all that it would require tweaking during the next year.

The meeting was confirmed as being quorate with 48 members in attendance.

2. **Thoughts for the Meeting** were given by the County Commissioner.
 - *The most easily understood language is a smile – even to a stranger.*
 - *None of us are perfect, but every single one of us are good and necessary.*
3. **Apologies** for absence had been received from – Lady Clare, Countess of Euston (County President), Gordon Biden, John Ineson, Colin Elsdon, Peter Jarvis, Andy Tucker, Graham Baker, Sarah Britten, Stephen Thorn, Ann Robertson, Paul Goffin, Alison Barber, Steve Challis, Jake Dixon
4. **The Result of the election to vacancies for Executive Committee (Young Members)** was announced as follows
 - a) Keri John
 - b) Dan Jackson
5. **The Minutes of the previous County Annual General Meeting** held at the Hallowtree Activity Centre, Nacton, Ipswich, on the 26th September 2019 **were approved.**
6. **Annual Report & Accounts 2019/20:**

Mark Pearson, the County Commissioner introduced the report

I would like to say to all the members of Suffolk Scouts here tonight and to all our volunteers, thank you for the brilliant Scouting that you've carried out during 2019-2020 and into these taxing times. I spent the first few months in consultation to develop our Suffolk Strategy. Our report this year shows the wide range of activities we have undertaken especially through CMAT (including Kinlochleven in Scotland) a strong uptake in water activities (including Wet Weekend and Adventures Offshore), increased use of Bradfield and of course internationally the World Jamboree and two trips to Kandersteg.

Membership slightly declined but we have made great progress on mandatory training. Our sectional ACCs came on board towards the end of the financial review to fill vacancies and have since undertaken many activities including the #AdventureContinues. Their full reports will appear in next years review. Despite this, we achieved a record 64 Duke of Edinburgh awards and have a further 100 in the pipeline, thank you! A great achievement by our young people under the guidance of great volunteers such as yourselves. And with the oncoming launch of the You-Shaped Award, we are certainly giving young people the opportunity to develop their 'Skills for Life'.

No questions were asked about the report.

John Emin, County Treasurer, provided a commentary on the accounts as follows:

The year to March 2020 initially was one of high activity and excitement with various organising committees working hard to deliver events for our young people.

This was evidenced by another significant increase in turnover to £399k (2019 - £181k) primarily, but by no means solely, driven by income collected for The European Jamboree. Sadly, and to the immense disappointment of us all, Covid-19 has meant that this fabulous event, and many others, have now been cancelled and we will see the reverse effects of this in next years reports as insurance claims are made and refunds made. Cost associated with these event activities broadly matched income as the general business of paying for the events took place.

At County level, our net income from membership fees increased slightly to £44k (£42k) due to an increase in membership fee. Our overall costs for the year came to approx. £41k leaving a small surplus.

The balance sheet as at 31st March 2020 shows a small decrease in Net Asset position to £345k (£355k). This was due to the events teams spending slightly more on their respective activities than they collected. The bank and cash balances shown of £288k do not solely belong to County in the form of free reserves, I thought it might be helpful to break down this figure to its constituent parts as follows:-

- Bradfield Campsite - £18k
- Jamboree Fund - £6k
- Explore Belt - £3k
- Water Activities - £14k
- Africa Fund - £9k
- Region - £9k

- *Climbing Fund - £13k*
- *Lackford – £34k (includes Ardeche trip activity)*
- *Moot - £5k*
- *European Jamboree - £24k*
- *Other funds and bequests - £14k*
- *County - £139k (of which £66k was membership fees due to HQ)*

Outlook for 2021/22

With so many uncertainties around the return to ‘normal’ activities next year, it’s almost impossible to predict with certainty what our membership will look like when the census comes around again in January 2021. We do however know that HQ, who are battling well-publicised financial concerns of their own, have increased their annual membership fee by 26% equating to an extra £7.50 per young member. As a newcomer to scouting and membership organisations in general, I am thankful to our District Treasurers and Chairs who so clearly helped me to understand the importance of managing the expectation and experience of parents next year when we ask them to renew and pay membership once again. With this in mind, County has agreed to halve its membership contribution next year by 50% in order to assist in a county wide effort to try and shield parents from this increase in fee. In addition, we have also agreed to establish a hardship fund to help and groups who may not be able to provide scouting over the coming period, for financial reasons.

Additional thanks to Ian Brookman, our accounts Examiner, for once again producing the financial report.

No questions were asked about the report.

7. **County Commissioner’s nomination for County Chairman, Peter Jones, *was approved unanimously.*** Peter thanked the Executive for their continued support
8. **Election of the County Secretary and County Treasurer,**
 - The Honorary County Secretary – Carl Gloess - ***unanimously elected.***
 - The Honorary County Treasurer – Jon Emin - ***unanimously elected.***

The Chair commented that the County Executive has increased the number of meetings that it has held since March 2020. Traditionally, it has met quarterly at Hallowtree and face-to-face. Confronted by the unprecedented challenges posed by lockdown and a variety of items of guidance from The Scout Association, the County Executive has met around ten times in 2020, via on line meetings, usually of 90 minutes duration. He believed that the County Executive has worked well in the past several years in looking after the best interests of Scouting in Suffolk.

9. The County Commissioner’s **Nominated Members of the County Executive** were ***approved unanimously.***

Rodney Turner Emma Scholey Selina Noton

10. The following people were elected to sit on the County Executive Committee

(proposed by Brian Roe, Seconded by Richard Beeby) and **confirmed unanimously**.

Colin Winter Matthew Gilbert Keith Barber Keri John Dan Jackson

The Chair noted that completion of the membership of the County Executive Committee, the new County Executive has the right of nomination of qualifying persons as **Co-opted Members**. Traditionally, such names have been announced at the County AGM. Under the new Constitution, these names will be recommended to the County Executive Committee at its first meeting following the AGM, to be held in December. Additional members may be co-opted if a need is identified during the year. The number of co-opted members cannot exceed the number of elected members as set out in the Constitution

11. County Representative elected to serve as a **Member of the Council of the Scout Association** (3 year appointment) – **approved unanimously**

Keith Barber

12. County Representative *continuing* to serve as a **Youth Member of the Council of the Scout Association** (3 year appointment -1 year left)

Keri John

13. It was confirmed that Keith Barber, as Suffolk's National Council Representative and Keri John, as National Council Youth Member Representative and the Regional Development Manager (Kathryn Andrews) are 'invited to attend' County Executive meetings.

14. John Emin proposed the appointment of Ian Brookman as Independent Examiner – seconded by Rodney Turner and **approved unanimously** by the meeting.

15. **The County Commissioner, Mark Pearson** provided the following commentary

As I am sure many of you regularly hear, it has been an eventful 2020 almost pushing our memories of 2019-20 to one side. My first 16 months as County Commissioner have certainly been eventful. I am going to be looking forward to the coming year and beyond.

But first let me say a big thank you to, the County Executive who have worked tirelessly this year to ensure that we have a viable and robust charity which can continue to deliver excellent programmes for Beavers, Cubs, Scouts, Explorers and Network.

The County has worked on many fronts, whether that be creating an entire virtual programme #theadventurecontinues (over 4000 downloads), providing an alternative summer programme East of England Summer Challenge, on the one hand to supporting groups through difficult times, advising on financial grants, keeping you informed of the rapidly changing situations on the other. And less apparent the County has been putting in place the foundations for effectively running the County compliantly through our own Constitution, financial resilience, pandemic communications and up to date training. On that last point, before lockdown, 250 people completed their first aid and our outstanding safety and safeguarding is one of the best in the UK.

Thank you to Peter, Carl and Jon for your expert running of the executive. We have some changes to the Executive and I would like to pay tribute to the excellent work of those stepping down. First, Andy Tucker who is stepping down from the executive after serving for the last 4 years, most recently developing our Continuity Plan and kicking off funding for Suffolk International Moot. Secondly I would like to thank Ollie Smith for his massive contribution to youth shaped scouting in Suffolk and across the UK, Ollie will continue in his County Programme role. Next I would like to thank Peter Jarvis who is stepping down as an executive member and our representative to the national council. Peter has spent 7 years on the Executive as our representative and has proven a great adviser to many of us. Finally I would like to thank Brian Clampin for his work as a co-opted member of the executive and on it for the past 25 years. He will continue to work in Scouting which now spans six decades of service.

Looking forward – five county teams are now up and running - namely.

- *Programme and Youth Shaped – Ollie Smith*
- *People – Jenny Roe*
- *Perception and Community Impact – Colin Winter*
- *Growth and Inclusion – Keith Gleen*
- *Oversight – Rodney Turner*

Our work over the next 18 months to two years will be to support the Districts, Groups and Units as we come out of the pandemic. We are currently using the feedback from a recent survey to leaders on what they need going forwards to survive and thrive. This will focus on leader welfare and recruitment, support for enabling programmes to run across all groups and group sustainability.

And looking further ahead to 2022 we have Suffolk International MOOT to look forward to with a dedicated team in place already. You will be hearing more soon.

Finally, I would like to thank everyone of our volunteers, including those on this video meeting tonight. You have given up your time to be part of an amazing movement helping young people develop their life skills and for many of you this year will have been personally challenging and so I want to thank you for your positivity, resilience, respect, belief, care and cooperation. You should be proud of the Scouting that has been done in 2020 – not the Scouting we'd envisaged at the start of the year, but scouting nonetheless, which has continued to develop young people and contribute in a positive way to their mental health and possibly your own. We have all learnt a lot and embraced change which will make Scouting even stronger. Thank you

16. **Awards:** The County Commissioner announced the following awards:

Chief Scouts Commendation for Meritorious Conduct

Andrew Waller

Wally Shave

Good Service Awards

Silver Acorn – Ann Robertson

Award for Merit – Diane Hart

Chief Scouts Commendation for Good Service

Graham Bett

Hayley Habel

David Adams

Mark Green

Sarah Adams

Long Service Awards (*distanced live presentations*)

5 Years – Martin Brooks

15 Years – Rodney Turner

20 Years – Leigh Foster-Green

17. **Graham Woolley, the Regional Commissioner for the East of England**, addressed the meeting and thanked the team for the invitation. He noted the mental health challenges for both young people and their parents and that virtual meetings may have also engaged parents in scouting more. He felt that Suffolk was really going somewhere with all the positive things he has heard about the county and this showed in the mandatory training levels being the best in the region; this underlined the commitment we have for the safety of young people and adults. Mark had been on television promoting what scouting has been doing for young people at this time. Mark has agreed to lead a small regional Perception and Marketing team to look at how well we are perceived. The relationship with the Regional Services Team has greatly improved recently and the focus will now change from growth and development to retention and supporting groups. The COVID tiering was announced and it would continue to affect activities but we will do our utmost to ensure they continue. Whilst being able to do some things virtually, we should look to people we haven't heard from recently. There's no financial impact for adult numbers declining, but they may have just stepped back from contacting people in scouting due to other pressures. He encouraged us to contact those people in the near future to check on them and their situation. Picking up on the Census, Graham added that HQ are setting up a hardship fund for those groups who may not have the resources available for subscriptions along with a simple application process for help. Graham closed by thanking Mark for stepping into the role leading the county for the last 16 months and wishing all well for 2021.

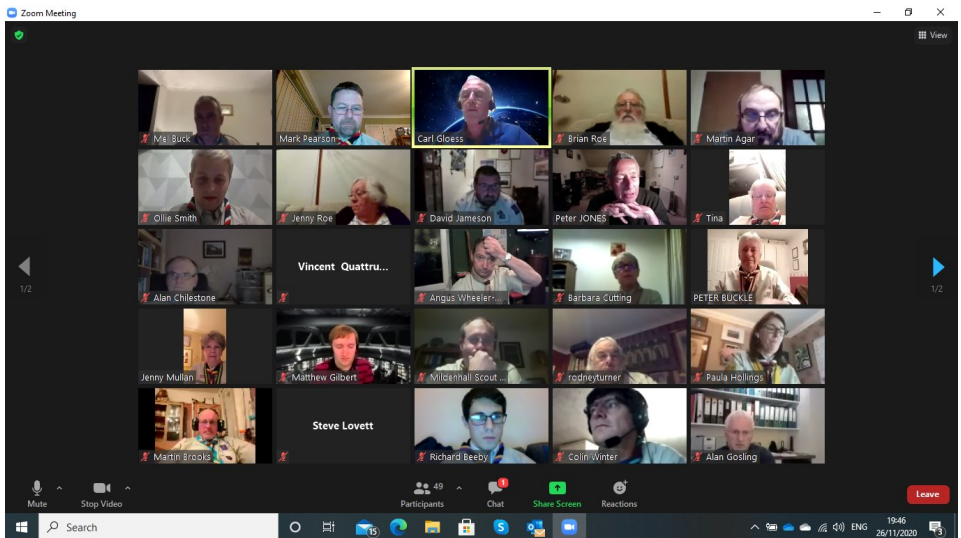
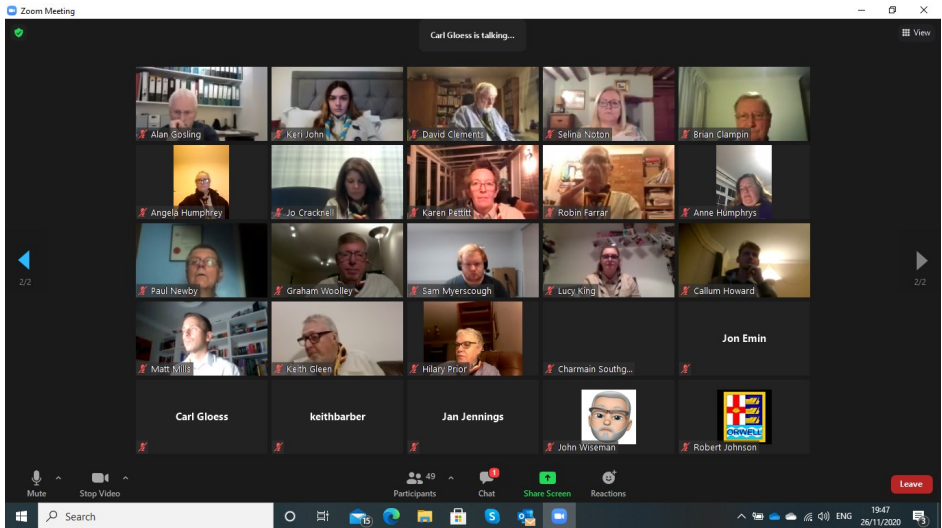
18. **Closing Remarks** - Peter Jones, the County Chair, offered a warm vote of thanks to Carl Gloess, our County Secretary, for setting up the virtual AGM and for drafting an excellent Annual Report.

THANK YOU TO ALL OF YOU FOR YOUR ATTENDANCE, AND FOR MAKING THIS AGM RUN SMOOTHLY!

He hoped that by next year's AGM, we might hold it in the "real world"!

The meeting closed at 8.45pm

.. From the Virtual World of ZOOM calls of 2020 & 2021 into a different future...



SUFFOLK COUNTY SCOUT COUNCIL
TRUSTEES' ANNUAL REPORT, ANNUAL REVIEW
and STATEMENT OF ACCOUNTS 2020/21

PRESIDENT	Clare Countess of Euston, HM Lord Lieutenant of Suffolk
VICE PRESIDENTS	John P Ineson Gordon K Biden Colin D Elsdon
TRUSTEES	
Ex-officio Trustees	Peter Jones, County Chair Mark Pearson, County Commissioner Caitlin Rawlinson, County Youth Commissioner Jon Emin, County Treasurer Carl Gloess, County Secretary
Elected Trustees	Matt Gilbert Colin Winter Keith Barber Keri John (Youth Member) Dan Jackson (Youth Member)
Nominated Trustees	Rodney Turner Emma Scholey Selina Noton
Co-opted Trustees	John Mullan
Bankers	Barclays Bank 18 Hamilton Road Felixstowe
Independent Examiner	I.C. Brookman F.C.A. Pakenham Accounting & Consultancy Chartered Accountants Bury St Edmunds, IP31 2LS
Charity Registration No	305682
Contact Address	Suffolk County Scout Office 143 Cauldwell Hall Road , Ipswich, IP4 5BS Tel: 01473 711678 Email: county.admin@suffolkscouts.org.uk

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNING DOCUMENTS

The governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye-Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

CONSTITUTION

The County is a trust established under its rules, which are common to all Scouts.

TRUSTEE SELECTION

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The County Scout Executive Committee, the members of which are “the Charity Trustees” of the Scout County, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping of proper accounts and making returns to the Charity Commission as appropriate.

The County Scout Executive Committee exists to support the Districts and Groups within the Scout County.

RISK MANAGEMENT

The County Scout Executive Committee has identified the major risks to which they believe the County is exposed. These have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are damage to:

- ◆ reputation
- ◆ buildings
- ◆ property
- ◆ equipment

The County has sufficient Personal, Buildings and Contents Insurance in place to mitigate against loss.

OBJECTIVES AND ACTIVITIES

The objectives of the County Scout Council are to support Districts and Leaders within the Scout County.

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of balanced training based on the Scout Promise and Law and guided by adult leadership.

The County Executive Committee appoints uniformed and lay members including Assistant County Commissioners and Advisers in support of Scouting within the County of Suffolk.

The Council is indebted to the Development Grants Board of the Scout Association and individuals for their continued financial support.

ACHIEVEMENTS AND PERFORMANCE

A limited programme of scouting activities was implemented at Group, District and County level due to the COVID-19 pandemic and the required restrictions imposed by Scout HQ and the Government.

The Annual Review 2020– 2021 on pages 11 to 25 forms part of this report.

FINANCIAL REVIEW

The County's current policy on reserves is to hold a total of two years of membership fees, which total some £90,324 or £50,000, whichever is the greater.

MATERIAL ASSETS

Capital assets are as detailed in the Accounts. Material assets include:

Bradfield Park Camp Site

The County has joint ownership of the Camp Site with Bury St. Edmunds and Sudbury Districts in accordance with the Bradfield Park constitution.

Hardwick Park Camp Site

Although the legal ownership is with Bury St. Edmunds District, in the event of any future sale, the proceeds are to be divided equally between the County Scout Council and Bury St. Edmunds District.

Other Assets

Training and camping equipment is stored at Hallowtree Activity Centre and Bradfield Park.

STAFF

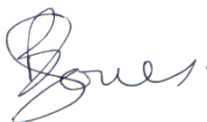
The County has a part-time administrator. All other Commissioners, Leaders, Helpers, and Administrators are unpaid volunteers.

BENEFIT STATEMENT MADE BY THE TRUSTEES

The Trustees confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

The trustees declare that they have approved the trustees' report.

Signed on behalf of the charity's trustees.



Peter Jones, County Chair



Jon Emin, County Treasurer

02 September 2021

ANNUAL REVIEW 2020-2021

Youth Programme (Beaver Scouts & Cub Scouts, Scout and Explorer Scouts)

Thank you everyone who has supported our young people over the last year, I don't think we've ever seen such a diverse programme from going digital, home assignments, camps at home, a blended approach of getting back face to face socially distanced and even still now we are still having to say 'you're on mute'!

We had a huge uptake in the #Adventure Continues programme activities supporting those to access Scouting and to keep engaged. As well as much more such as the 1st Virtual Scout Group, 1st Digital, East of England pages and our own leaders taking to the camera making tutorials and videos, the dedication and commitment to enable our young people with skills, reliance, and friendship is additional and because of this, it's been an absolute pleasure to see that despite the challenges, a lot of young people have continued to receive a quality programme and receive their Top Awards. Our young people have still been exploring international issues, getting creative, working as a team, taking the lead, having adventures, exploring new skills, challenging themselves and making a difference— something we should all be striving for.

Sharing the programme with others has been a great way during this time to help find ideas and activities to do. Let's keep this momentum up as we move forward as best practise and now use the Programme hub to facilitate this further.

What I love about our movement is that we create a safe place for our young people to make mistakes, make new friends, learn new skills and become active citizens of our community. As volunteers, do not underestimate the influence you have and the power to be a force for good

Thank you to all, and thank you to our amazing Programme team.

Ollie Smith
DCC (Programme)

Network
There was no activities for this section for this year.
Matt Gilbert
ACC (Network)

Scout Active Support

Unfortunately there was no activity within the SAS Units during this year due to the pandemic.

Graham Baker
Scout Active Support Manager

Communications and IT

The team continues to support the Microsoft Office 365 and Teams/ZOOM services which has been actively used during the COVID pandemic for scouting activities and management purposes. Top teams are now provided with 'scouting e-mail' addresses. The IT systems have been used by more people saving on time and travelling costs and may well change the future way of doing things. Social media interaction actively continues and the three

Facebook closed groups (6-11; 11-18; Leader Support) have now merged into one new Programme Group with separate Support and Training Groups. Targeted e-mail news and updates to members continue to roll out. The Training Manager will be closed shortly and be replaced by the Training Team after further evaluation of a suitable system. A new 'Coronavirus Portal' was set up to provide a specific area of the website for all COVID related activities and information. It's look and feel is planned to roll out across the whole website to modernise it and improve the mobile experience.

Rob Gloess / Carl Gloess
County IT Team

Growth & Inclusion

As usual the annual census was taken at the end of January 2021, whilst we were still subject to stringent Covid-19 rules. All of the results showed significantly lower numbers

Young People

Not surprisingly, we lost close to 30% of our young people over the past year's lockdown and all Sections lost Young People. The two "ends" of the age ranges, Beavers and Network, were most effected, and Scouts least so.

Adults

Overall, the loss of adults was lower than that for YP and, given the circumstances it was a relatively good result for Adult Leaders and the more significant loss of Young Leaders is more than understandable. The total number of adults, which includes non-Leadership roles such as Executive Committee roles, was a similar loss to that for adult leaders.

	2021		2020
	Total	Diff	Total
Beaver Scouts	956	-602	1,558
% change		-38.6%	
Cub Scouts	1,419	-500	1,919
% change		-26.1%	
Scouts	1,303	-384	1,687
% change		-22.8%	
Explorer Scouts	446	-137	583
% change		-23.5%	
Scout Network	161	-78	239
% change		-32.6%	
Total YP	4,285	-1,701	5,986
% change		-28.4%	

However, when the Census results are compared with data held on Compass, the HQ adult membership database, adults were over reported by 247 on Census due to multiple roles not recorded correctly.

Across the County the average shows that more than 1 in 2 have more than one role. In future we plan that Compass roles and Census entries will need to be checked and aligned before submission.

	2021		2020
	Total	Diff	Total
Adult Leaders #	1,008	-59	1,067
% change		-6%	
Young Leaders	154	-80	234
% change		-34%	
Total Leaders	1,162	-139	1,301
% change		-11%	
Adults *	2,049	-207	2,256
% change		-9.2%	

2021 "Programme Delivery Roles"

* Includes 55 at County level

Totals

Overall Suffolk results are in line with the rest of UK with a loss of 20% to 30%.

	2021		2020
	Total	Diff	Total
TOTAL (YP+A)	6,334	-1,908	8,242
% change		-23.1%	

No Groups or Sections appear to have closed as a direct result of the pandemic.

UNITS	2021	2020	Diff
Beaver Scout Colonies	91	91	0
Cub Scout Packs	99	97	2
Scout Troops	91	92	-1
Explorer Scout Units	42	40	2
Local Scout Networks	7	8	-1
Active Support Units	18	20	-2
Young Leader Units	0	0	0
Groups	90	91	-1
Districts	8	8	0

Waiting Lists

Predictably, waiting lists increased across all sections, although four Districts reduced parts (sections) of their Waiting Lists.

	Beavers		Cubs		Scouts		Explorers		Totals	
	2021	Diff	2021	Diff	2021	Diff	2021	Diff	2021	Diff
Total	401	65	141	22	128	112	4	4	674	203
		19.3%		18.5%		700.0%		400.0%		43.1%

If we took everybody off the waiting lists we will have recovered a third of our "lost" membership.

Inclusion – Disability & Ethnicity

Overall, according to the census figures, Scouting in Suffolk is good at inclusion and in line or exceeding in the percentage of members compared with the population of Suffolk (based on figures from the 2011 National Census)

2011 Census Data for Suffolk (all ages) = 7.9% "Limited a lot" and 10.1% "Limited a little".

	Disability							
	2021				2020			
	YP	Mental	A	Mental	YP	Mental	A	Mental
Totals	450	21	146	15	761	48	135	18
% of total members	11%	0.5%	7%	1%	13%	1%	6%	1%

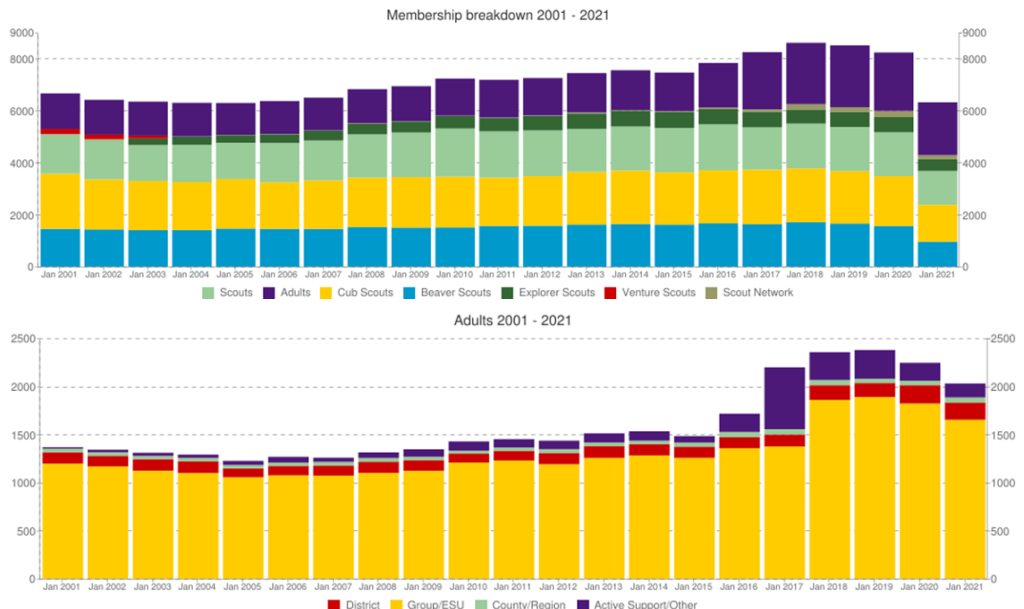
Other Facts

Ethnicity				
	2021		2020	
	YP	Adults	YP	Adults
Non-white as % of total members	13%	12%	12%	12%

2021 Disability Type %		
	YP	A
Development	40.4%	21.9%
Injury	1.1%	8.9%
Physical	3.6%	7.5%
Medical	37.8%	42.5%
Mental health	4.7%	10.3%
Progressive	0.4%	2.7%
Sensory	9.1%	6.2%
Self describe	2.9%	0.0%

- Nearly a third of Groups do not claim Gift Aid including 18 Groups who are separately charity registered. The Groups that claimed Gift Aid in 2020 received over £78 000 in total.
- At the time of the Census, a total over £823 000 was granted to Suffolk Groups by local authorities under Covid-19 recovery schemes
- Other income included Donations over £170 000, Fund raising campaigns over £28 000 and Other grants over £53 000.
- A third of Groups do not have a GSL and a similar number do not have a Group Secretary about 25% do not have a Group Chairman
- Index of Multiple Deprivation (the lower the index the higher the deprivation)
 - * Decile 1 has 4 Groups (in Lowestoft and Ipswich)
 - * Decile 2 has 7 Groups (in Bury St. Edmunds, Lowestoft, Ipswich and Stowmarket)
 - * Decile 3 has 5 Groups (in Lowestoft, Ipswich and Felixstowe)

Graph



Keith Gleen
ACC (Growth & Development Support)

Top Awards & Duke of Edinburgh Scheme

Despite the complications of the Covid restrictions, 15 Explorers from three units in Suffolk managed to complete their expeditions towards their Bronze and Silver awards. Good forward planning by both leaders and the Explorers allowed the group to achieve exciting and challenging activities, but still adhere to the government and scouting safety guidelines.

Matt Gilbert

Scheme Administrator

Youth Shaped Scouting

I have recently taken on the role as CYC and been reviewing the past situation and planning for the future with the District Commissioners and Programme Team.

Caitlin Rawlinson

County Youth Commissioner

International

All activities were cancelled with the European Jamboree being the primary casualty.

Karen Pettitt

ACC (International)

Training

Updates to the Getting Started and Mandatory Training modules were implemented during the year and on-line sessions for AAC and Training Advisors were run. Alison Barber and Steve Challis have recently joined the County Training team and along with Leigh Foster-Green, we look forward to delivering the necessary courses in the future.

Jenny Roe

County Training Manager

County Executive Committee

The County Executive Committee continues to support the County and we are fortunate in continuing to have a strong committee to look after the County on behalf of the County Scout Council. The Youth Representatives have taken an active part in decision making and their contribution is welcomed.

THE ACTIVITY TEAMS

County Mountain Activities Team (CMAT)

We had to cancel all of our planned events due to the restrictions but some planning of activities took place for when we can restart.

Andrew Waller

Water Activities Team

The team of County water activities assessors continued to meet virtually during Covid lockdowns to discuss ways in which water activities could be supported when restrictions allowed, to plan opportunities for permit renewals when restrictions allowed and to carry out discussion and activity around moderation of permit assessments to help ensure equality of assessment experience across the County and across the range of water activities.

Leigh Foster-Green

ACC (Water Activities)

BRADFIELD PARK SCOUT CAMPSITE

The past year has been weird to say the least, one in which the things we took for granted were no longer available. Bradfield, like every other scout campsite in the UK, has been closed for most of the year.

We did see some activities when we swung to and from amber. That is not to say our team has not been busy. Our stalwarts Arnaud, Phil and Bill saw to it that the new toilet block **was** plumbed in and the walkway to the new block was erected. Phil also managed to restore the caving unit, all socially distanced!

There is always work to be done to keep the campsite in good order plus extra work this year keeping the risk assessments up to date. The loss of income would have hit the campsite hard if it weren't for the generous government grants.

The Bradfield team are looking forward to the time we can welcome campers back to our beautiful site.

Jenny Mullan

COUNTY COMMISSIONER'S REPORT

It goes without saying that the past year has been an extraordinary one. The pandemic that hit at the beginning of 2020 and disrupted all aspects of our lives including our Scouting has tested the resilience all of us, young and old. The support and compassion shown across Scouting and to our communities was inspiring. Young people running errands for more vulnerable people and relatives in their communities, sponsored activities including some self started and others set up nationally such as Race Round The World are all testament to the organisation we are part of. I feel so proud of everyone and what you did and what you have continued to do.

The pandemic meant that we had three periods when face to face Scouting couldn't take place at all, eight months in all. During those periods groups and units quickly adapted to home learning and video calls through Zoom or Teams. I went on a number of these and it was fantastic to see Beavers, Cubs and Scouts enjoying programmes online including scavenger hunt, pizza in a cup, memory games and virtual camps to name a few. Online St George's Day, Remembrance Sunday and Christmas Carol services took place across the County, thank you to everyone who set these up.

The safety of everyone in Scouting is always important, the pandemic meant we all had to raise our game even higher to take on the challenges of running activities safely in what has proven a continually changing situation. The organisation and preparation of Covid risk assessments in Groups, Units and Districts has been excellent and again I would like to thank everybody for the time taken preparing not only the assessments but implementing these with covid preventative environments for Beavers, Cubs, Scouts and Explorers to meet.

And not only that, Executives with their responsibilities as trustees, supported the groups ensuring safe buildings to meet and financial stability through Government Grants. An estimated £1.2m was successfully applied for through Local Restricts Grants which proved a lifeline for the viability of Groups when so many didn't ask for subs and revenue from fundraising activities and hall hire.

The pandemic also brought the region together using Zoom. County Chairs, Treasurers, Programme, Perception and Technology Scouters each came together to share ideas and best practices from across Cambs, Beds, Herts, Essex, Norfolk and Suffolk.

Let us remember that Scouting delivers programmes that give young people the Skills for Life and over the past year despite lockdowns we still saw Explorers completing their Queen Scout and Duke Of Edinburgh awards (35) as well as Bronze (170), Silver (105) and Gold (46) top awards. Congratulations to all those who achieved these awards.

I would like to say a huge thank you to everyone in Suffolk Scouts for their participation and support in 2020-21.

County Teams

The County is built around five key teams to progress the County’s strategy in developing and supporting Scouting across Suffolk. Below are details of the excellent work these teams have done despite the impact of Covid-19.

Growth / Inclusion

Lead: Keith Gleen

Team: Claire Collins (Regional Team), Jenny Mullan, Anne Humphrys, Angus Wheeler-Rowe

Keith has ably led the team and though we saw a dip in youth membership of 1701 and 262 adult volunteers at census we have since seen a strong bounce back in the last three months in enquiries of young people wanting to join and net increases in adult volunteers being

	Objective		Outcome	Goal
1	Growth & Inclusivity	1.1	Greater share of young people in scouting	A market share of 6% of young people by end of 2023
		1.2	More young people in scouting	A growth in youth membership numbers to 6,600 by 2024 census
		1.3	New Groups set up (ON HOLD due to Covid)	Two more Yoxford models live and two St Neots (satellite groups – one Exec) models live. One of which is special needs based and one is in an area of deprivation
		1.4	More inclusive Scouting which appeals to more young people	Increase inclusive Scouting in Suffolk (digital poverty, poverty, ethnicity, LGBTQ+) through education and awareness
		1.5	Rebuild and retain Scouts (NEW due to Covid Impact)	Develop new approaches for delivering programmes in a Covid environment. Support leaders and recruit new leaders for a Covid “new normal”

appointed. In light of the pandemic the team refocussed to support Groups in order to remain viable rather than the creation of new groups and sections.

The team worked successfully in Covid to rebuild 5th Beccles, successfully recruiting 5 new

leaders to Beavers and Cubs in lockdown. The team also supported groups across the County to run programmes over Zoom where help was needed.

Conversations have restarted regarding Yoxford style school groups.

A working group has been set up with District support from Orwell, Waveney Valley and Wolsey for provision of Scouting to those young people from (socially and income) deprived backgrounds or with disabilities.

Programme/Youth Shaped

Lead: Ollie Smith

Team: Caitlin Rawlinson, Jo Cracknell, Angela Humphrey, Karen Pettitt, Richard Beeby, Matt Gilbert

Despite only four months where we could meet face to face over the year, the programme team led to a number of great initiatives. The team created an online programme called The Adventure Continues at the start of the pandemic. There were over 4200 downloads of the

	Objective		Outcome	Goal
2	Programme & Youth Shaped	2.1	Focus by leaders on delivering the Scouting Programme	Each District to have at least 50% of Beavers, 50% of Cubs, 30% of Scouts, 15% of Explorers, 10% Network achieve the top award in their section.
		2.2	Awarding of Top Award increases	2020-2023 a total of 50 Queen Scout Awards awarded.
		2.3	Better quality programmes are delivered	Create programmes through shared experiences across the county, training, HQ support, youth driven. Mentor & support leaders. Quality Programmes delivered in a Covid19 context / New Normal

programmes that had been created! The team also collaborated with the Growth team to launch the Summer and Winter Challenge programmes across the Region. The Christmas Cub Virtual Carol Service also had good participation.

Ollie Smith put together a survey to leaders to determine programme needs and as a result a Programme Hub was developed and launched in not only Suffolk but across the Eastern Region together with a Spring Into Scouting Programme developed in collaboration with other Counties in the East.

And finally the team have been preparing activity days across the County, for groups that are having difficulty starting back face to face to attend days planned at Hallowtree, Bradfield and Herringfleet.

The Impact team created a successful virtual Pride event in July 2020.

I am pleased that we have Caitlin Rawlinson as our new County Youth Commissioner. Caitlin is busy developing her plans and I look forward to seeing those come to fruition over the next year.

People

Lead: Jenny Roe

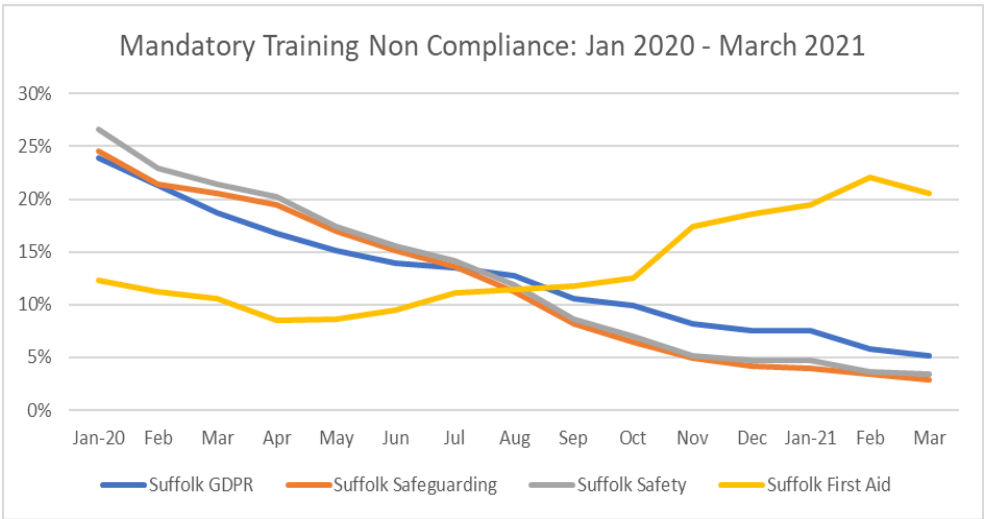
Team: Leigh Foster-Green, Steve Challis, Alison Barber, Angel Richardson, James Nunn.

In a difficult year the training team have continued to recruit and support roles in Districts such as Local Training Managers. Face to face training wasn't possible over the 12 months

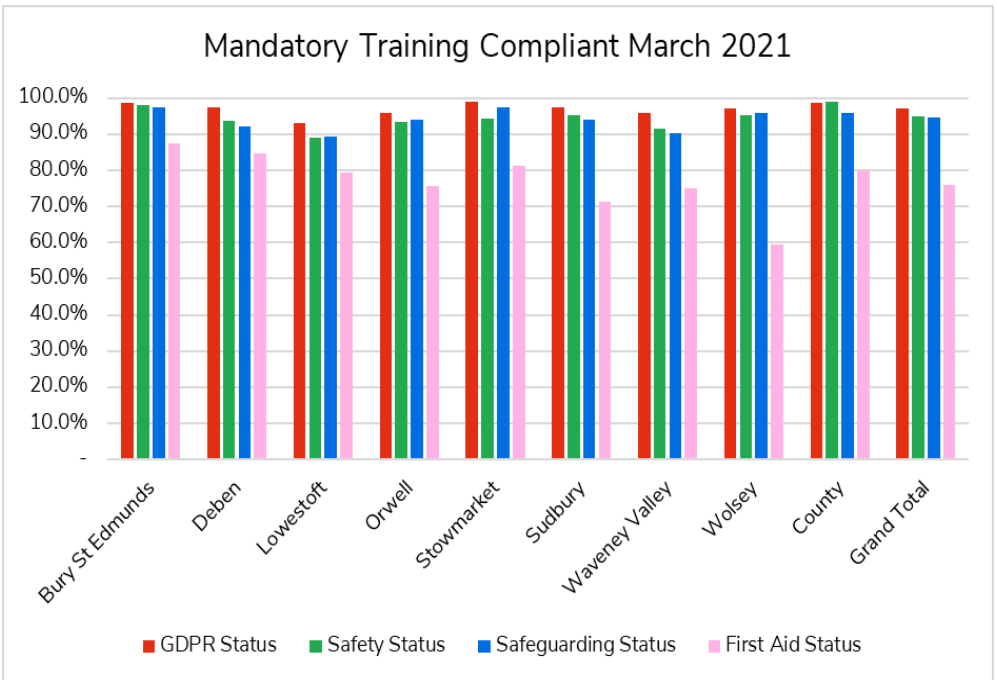
	Objective		Outcome	Goal
3	People	3.1	More leaders and executive committee members join and stay in Scouting	An adult welcome process in place(new adults to scouting / changing roles in scouting)
		3.2	Succession Plans To Futureproof Suffolk	Talent spotting rising stars 20 people identified from across the County and promoted & encourage 100 adult volunteers to try new roles that help deliver better scouting.
		3.3	Quality activities which receive recognition of excellence	CMAT, other land and Water Activities Teams - Suffolk is seen as the lead for East of England
		3.4	More training accessed and wood badges attained	Delivery of training through different channels such as online or evenings
		3.5	Recognition and talent	Recognition of young and adult achievers – awards event, more “Thank You”, Increase applications to Awards Committee.

with restrictions on the number adults indoors being limited to 6.

Suffolk continued to be a leading County in the UK for compliance to mandatory training. Despite Covid mandatory training completion continued to make great progress. Year on year our figures across the County have rapidly improved with less than 5% still outstanding. Due to Covid First Aid training was not possible thus those requiring it increased. Thank you to the training team, district teams and Carl Gloess (through his excellent reports) for making this happen.



All of our districts had reached 90%-95% compliance for Safety, Safeguarding and GDPR.



The team started work on an improved automated volunteer joining journey which will reach fruition later in 2021. This will help the County and Districts in delivering a more seamless volunteer journey.

Perception / Community Impact

Lead: Colin Winter

Team: To be recruited

	Objective		Outcome	Goal
4	Perception & Community Impact	4.1	Geared up to tell people in Suffolk all about our Scouting	(1) Create a media team (social media, web content, internal communications)(2) Promote Scouting to recruit leaders and young people and fund raising
		4.2	Capability to effectively communicate to our leaders, young people parents, external	Communications plan that uses web, social media, PR, outdoors (signage)
		4.3	Recognition as a leading authority on youth matters	Suffolk Scouting, the go to for views on youth matters for the media (press, TV, radio) – spokespeople
		4.4	Audiences can easily interact with Suffolk Scouts	New County website built to the requirements of the County Teams

We continue to struggle to recruit people to the Perception team, if you are interested in communications, PR, social media then please let Colin or myself know.

Despite this, Colin came to the fore with a series of excellent regular newsletters about Covid and latterly positive news stories. The survey of leaders showed that the County communications had been valued and well received. In addition we secured regular slots on BBC Suffolk and in the East Anglian Daily Times.

Oversight

Lead: Rodney Turner

Team: Lawrence Chapman, Rob Gloess, Dan Jackson, Leigh Foster – Green, Roger Dann, Gary Burden

	Objective		Outcome	Goal
5	Operations & compliance	5.1	Suffolk Scouting is robust and safely delivered everyday	100% of mandatory training is up to date (Safety, safeguarding, first aid)
		5.2	Operationally secure and GDPR compliant	Develop and implement an IT strategy for shared cloud based document storage, volunteer emails, email system across County
		5.3	Best practices are developed across the County to deliver Scouting	Governance team set up and priorities agreed for thematic reviews

The team was formed in August 2020 and led by Rodney Turner. The role of the oversight team is to provide assurance to The County Executive that Scouting and its associated activities carried out, in Suffolk and in the name of Suffolk Scouting, conform to the requirements of The Scout Association (as detailed in its Policy Organisation and Rules (POR)). Its aim to investigate if Scouting in Suffolk is being conducted according to POR and best practice. If improvements can be made it will make recommendations to The Executive.

Key projects that the team worked on include ensuring that the European Jamboree and other international trips that had been planned in 2019/2020 were successfully unwound. I am pleased to say full refunds from travel insurance and travel agents were successfully reclaimed. Our experience of this led to a review of best practice for international trips which were accepted by the County Executive and Karen Pettitt (ACC International).

I would like to thank Gary Burden for his excellent work on Covid risk assessments and the support and guidance he has given to volunteers across the County.

Project

Lead: Keith Barber (chair)

Leadership Team: Max Raffe, Alan Gosling, Ollie Smith, Peter Jarvis, Leigh Foster-Green, Peter Gibbs, Carl Gloess, Alfie Foster-Green, Karen Pettitt

Objective	Outcome	Goal
5.3	Thousands of young people experience a skills and fun based Moot (SIM)	SIM delivered successfully to its objectives

Like so many large events we took the tough decision to cancel the Suffolk international Moot. For many months the team continued to work on the event but it became increasingly obvious that the uncertainty of Covid was too big a risk to continue with. The team continued to be professional and cool headed in the face of such uncertainty. Thank you.

Despite this set back an alternative Suffolk event is being worked on for 2022, Suffolk Punch.

Teams – new and departing 2020-2021

Stepping down, thank you for your hard work...

Peter Jarvis (County Executive), Brian Clampin (County Executive), Sam Bolger (County Scouter), Jamie Mortimer (ACC Explorers),

And let me introduce...

Caitlin Rawlinson (County Youth Commissioners), Jenny Roe (County Training Manger), Paula Hollins (DC Stowmarket), Max Raffe (DDC – Orwell), Alison Barber (Deputy County Training Manager), Steve Challis (Deputy County Training Manager), Jenny Mullan (ACC Growth), Anne Humphreys (ACC Inclusion), Richard Beeby (ACC Network)

County Commissioner Out and About

As you can imagine my trips across the County were rather curtailed in 2020-21 but I did

manage to make a couple of visits, the rest being virtual trips.

It has been fantastic to see so many imaginative online programmes. Everything from virtual **St Georges Day Parades** to virtual camps in **Bury St Edmunds**, **1st Claydon Scouts** and **1st Eye** and a virtual craft event for **1st Clare Beavers**.

During 2019 a number of special Commissioner Commendations were awarded to our Lock Down heroes. Between lockdowns I visited **1st Honington** cubs to present a Commissioner's Commendation to Judy Brooks nominated by two cubs who wanted to say thank you for all her hard work (they were emigrating from the UK). And a Commendation to a Beaver with **1st Carlton Colville Air Scout Group** who raised £1700 smashing a target of £100,

More lockdown heroes (CC Commendation) included a zoom presentation to two Scouts at **14th Lowestoft** who had camped out over 50 nights and two scouts who during this pandemic helped grandparents/neighbours, and **Lowestoft leaders** for their passionate work in the pandemic, **31st/9th Ipswich** a cub who cared for his mum who contracted Covid whilst completing 49 online cub challenges and a presentation at Suffolk Ski Slope for Adele Chaplin for her support given to her other leaders, **18th Ipswich** Stuart Parker for the brilliant work setting up Teams and ensuring that the cubs returned safely to face to face, I also enjoyed taking part in the socially distanced cub games that evening. I was also able to visit **32nd Ipswich** and present John and Anne Block, Peter Mower and Gemma French, for their many hours put into running virtual programmes, monitoring the national guidance and caring for a sick relative whilst still Scouting. A visit to Clip and Climb to present to **1st Orwell Sea Scouts'** Jo Forsyth for almost single-handedly arranging a whole term of socially-distant activities for the group. **Orwell District's** Carl and Jo Cracknell for their support keeping the District progressing and work on Adventure Continues and Max Raffe for sorting out risk assessments, district finances, support to leaders, parents and young people, **1st Great Cornard Scout Group** Katie Browning (ABSL) for saving a pensioners life and Karen Butcher the ADC beavers for **Orwell District** for her district duties and as well as running two colonies. I was also able to visit and present to Charmain Southgate a Commissioner commendation at **1st Long Melford Beavers**. And finally I presented a Chief Scouts Gold Award to **1st Brantham Scout**

Thank you for the invitations to virtual AGMs for **Deben District**, **51st Ipswich**, **1st Kesgrave**, **Stowmarket District** and **1st Woodbridge** which were all very well run.

Gone Home

It is with sadness, but I also hope a smile for the happy memories they created for us of those who passed away, their contributions over the years changed the lives of young people and generated long lasting friendships. Below are those we have been made aware of.

Vera Sturgeon A stalwart who had a long association with Scouting as a cub section leader, a GSL and a vice president. She also sat on the Appointments panel as well as the District Executive Committee and was a fond member of the SAS right up to present day 1935-2020.

Paul Martin, who died peacefully. **1st Kesgrave Group Skills Instructor & CMAT 1971-2021** who was a true man of action and adventure.

Thank You

The last 12 months have been extraordinary, we have been tested to our limits but we have remained resilient, determined and now face a brighter future. As volunteers we have supported one another, encouraged parents to take part in many at home programme activities and continues to provide young people with Skills For Life. As for our young people, they have continue to help others, be kind to themselves and show to other young people not in Scouting the skills they have learned of their futures.

We have the World Scout Jamboree and Suffolk Punch to look forward to over the next couple of years as we continue to regroup and grow Scouting in Suffolk. Take time to reflect on the fantastic (and they are just that) things that you have done to make Suffolk a better place. Thank you ever so much.

Mark Pearson
County Commissioner

MEMBERSHIP CENSUS REPORT SUMMARY—JANUARY 2021

Note: Due to the change of classifications, no year-on-year comparison possible.

	Male	Female	Prefer not to say	Total
YOUTH MEMBERSHIP				
Beaver Scouts	747	209	0	956
Cub Scouts	1,097	322	0	1,419
Scouts	967	336	0	1,303
Explorer Scouts (including Young Leaders)	309	137	0	446
Network members	107	54	0	161
TOTAL YOUTH MEMBERSHIP	3,227	1,058	0	4,285
PROGRAMME DELIVERY ROLES				
Section Leaders	147	140	0	287
Assistant Section Leaders	264	199	0	463
Section Assistants	147	111	0	258
TOTAL ADULT PROGRAMME DELIVERY ROLES	558	450	0	1,008
Young Leaders+	103	51	0	154
TOTAL PROGRAMME DELIVERY ROLES	661	501	0	1,162
LINE MANAGER ROLES (GSL, DC, CC)				
Group Scout Leaders	42	17	0	59
District Commissioners (inc ES/SN)	12	3	0	15
County Commissioners	1	0	0	1
TOTAL LINE MANAGER ROLES	55	20	0	75
GOVERNANCE ROLES (Chair/Secretary/Treasurer/Executive Members)				
TOTAL GROUP GOVERNANCE ROLES	201	237	3	441
TOTAL DISTRICT GOVERNANCE ROLES	24	11	0	35
TOTAL COUNTY GOVERNANCE ROLES	5	1	0	6
TOTAL GOVERNANCE ROLES	230	249	3	482
SUPPORT ROLES (Deputies, Assistants, Administrators, Instructors, Other Support roles)				
TOTAL GROUP SUPPORT ROLES	86	59	0	145
TOTAL DISTRICT SUPPORT ROLES	84	62	0	146
TOTAL COUNTY SUPPORT ROLES	33	15	0	48
Active Support	94	51	0	145
TOTAL SUPPORT ROLES	297	187	0	484
TOTALS				
TOTAL YOUTH MEMBERSHIP	3,227	1,058	0	4,285
TOTAL ADULT MEMBERSHIP	1,140	906	3	2,049
TOTAL MEMBERSHIP	4,367	1,964	3	6,334

SUFFOLK COUNTY SCOUT COUNCIL - STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2021

	<u>Notes</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>2021 Total</u>	<u>2020 Total</u>
<u>INCOME</u>					
Donations and similar income		-	6,200	6,200	4,747
				0	0
Income from Charitable Activities:					
Membership Subscriptions	2	45,977	-	45,977	44,347
Income from Activities	3	1,820		1,820	349,705
Grants	3	30,616	-	30,616	-
Bank Interest		309	-	309	528
		-----	-----	-----	-----
Total Incoming Resources		78,722	6,200	84,922	399,327
		-----	-----	-----	-----
<u>EXPENDITURE</u>					
Scouting Activities	4	38,790	29,987	68,777	409,566
		-----	-----	-----	-----
Total Resources Expended		38,790	29,987	68,777	409,566
		-----	-----	-----	-----
Net Income before Transfers		39,932	(23,787)	16,145	(10,239)
Transfers		(5,000)	5,000	-	-
		-----	-----	-----	-----
Net Income and net movement in funds for the year		34,932	(18,787)	16,145	(10,239)
Reconciliation of Funds 8 & 9					
Total Funds brought forward		259,402	85,692	345,094	355,333
		-----	-----	-----	-----
Total Funds carried forward		£294,334	£66,905	£361,239	£345,094
		=====	=====	=====	=====

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

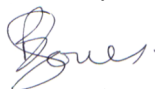
The notes on pages 28 to 35 form part of these accounts

SUFFOLK COUNTY SCOUT COUNCIL - BALANCE SHEET

As at 31 March 2019

	<u>Note</u>	<u>2021</u>	<u>2020</u>
<u>Fixed Assets</u>			
Tangible Assets	6	166,630	193,939
		-----	-----
<u>Current Assets</u>			
Badge Stock		1126	1266
Loans		-	3,833
Prepayments		18,504	50,903
Bank and Cash Balances		314,488	288,595
		-----	-----
		334,118	344,597
<u>Current liabilities</u>			
Creditors falling due within 1 year	7	124,509	173,442
		-----	-----
<u>Net current assets</u>			
		209,609	171,155
		-----	-----
Total assets less current liabilities			
		376,239	365,094
Creditors: falling due in more than 1 year			
	11	15,000	20,000
		-----	-----
<u>Net assets</u>			
		£361,239	£345,094
		=====	=====
The funds of the charity:			
Restricted funds			
	8	66,905	85,692
Unrestricted funds			
Designated	9	87,847	74,954
General	9	206,487	184,448
		-----	-----
		£361,239	£345,094
		=====	=====

Approved by the trustees on 02 September 2021 and signed on their behalf by:



Peter Jones, County Chair



Jon Emin, County Treasurer

The notes on pages 28 to 35 form part of these accounts

NOTES TO THE ACCOUNTS

For the year ended 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with Financial Reporting Standards applicable in the UK and Ireland FRS 102 issued on 16 July 2014 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant note(s).

There has been no offsetting of assets and liabilities or income and expenses unless required or permitted by the FRS 102 SORP or FRS 102.

The trustees have prepared the accounts on a going concern basis based on the budgets and forecasts for 2021/22 having considered the uncertainties that arise as a result of the impact of COVID-19.

Funds structure

- Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.
- Restricted income funds are funds which the donor has specified are to be used solely for particular areas of work or specific projects being undertaken by the County Scout Council.

Incoming Recognition

All income is recognised once the charity has entitlement to the income, it is more likely than not the charity will receive the income; and the monetary value can be measured with sufficient reliability.

Membership subscriptions which gives a member the right to services are recognised as the income is earned from the provision of services and disclosed as income from charitable activities.

Grants and donations are only included in the SoFA when the general income recognition criteria are met.

Interest on funds held on deposit is included when receipt is probable and the amount receivable can be measured reliably.

Expenditure recognition

Liabilities are recognised as where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Support costs have been allocated between governance and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Other support costs include central function and have been allocated to activity cost categories on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it is incurred.

Fixed Assets

These are capitalised if they can be used for more than one year and cost at least £1,000. They are valued at cost. Depreciation is charged from the year of acquisition on a straight line basis over the estimated useful life of the asset as follows:

Freehold property additions (excluding land)	10 years
Other fixed assets	5 years

Debtors

Debtors are measured on initial recognition at settlement amount after any discounts or amount advanced by the charity. Subsequently they are measured at the cash or other consideration expected to be received.

2. MEMBERSHIP FEES

	<u>2021</u>	<u>2020</u>
Total Membership Fees Collected	212,639	209,912
National Membership Fees	(163,789)	(162,609)
District Refunds	(2,873)	(2,956)
	-----	-----
	£45,977	£44,347
	=====	=====

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	<u>2021</u>	<u>2021</u>	<u>2021</u>	<u>2020</u>
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
<u>Income from activities</u>				
Activities	£1,820	-	£1,820	£85,607
Jamboree	-	-	-	£234,480
Bradfield Campsite	£29,618	-	£29,618	£29,618
	-----	-----	-----	-----
	£31,438	-	£31,438	£349,705
	-----	-----	-----	-----
<u>COVID-19 Grants</u>				
<u>General funds</u>				
Bradfield Campsite	£19,907	-	£19,907	-
	£10,709	-	£10,709	-
	-----	-----	-----	-----
	£30,616	-	£30,616	-
	-----	-----	-----	-----

4. DIRECT CHARITABLE ACTIVITIES

Activities	£12,100	£5,344	£17,444	£102,445
Jamboree	-	-	-	£229,097
Training	£577	-	£577	£9,714
Development activities	£5,000	-	£5,000	£1,718
East of England Region	-	-	-	£102
Campsites - Bradfield	£8,230	-	£8,230	£14,694
- Bradfield Depreciation	-	£21,446	£21,446	£23,136
Support costs - County Team	£10,290	£3,197	£13,487	£24,394
Governance costs	£2,593	-	£2,593	£4,266
	-----	-----	-----	-----
	£38,790	£29,987	£68,777	£409,566
	=====	=====	=====	=====

The County Team includes the cost of one part-time employee £5,502 (2020 - £5,330 one part-time employee).

The cost of the County Team and governance includes £4,112 (2020 - £4,245) and restricted activities £3,197 (2020 - £3,197) in respect of depreciation of equipment.

4. DIRECT CHARITABLE ACTIVITIES (continued)

The breakdown of support costs and how these were allocated between governance and other support costs is shown in the table below.

Cost type	Total allocated	Governance costs	Other support costs	Basis of apportionment
	£	£	£	
Staff costs	5,502	1,375	4,127	Staff time
Office rental and administration	2,070	518	1,552	Staff time
County team expenses	498	-	498	County team time
Depreciation	7,310	-	7,310	County team time
Independent examiners	700	700	-	Actual
	-----	-----	-----	
	16,080	2,593	13,487	
	=====	=====	=====	

5. TRUSTEE REMUNERATION & RELATED PARTY TRANSACTIONS

The trustees all give freely of their time and expertise without any form of remuneration or other benefit in cash of kind except Carl Gloess, the County Secretary who receives a salary in respect of his role as County Administrator of £5,502 (2020 - £5,330).

No trustee during the year had any personal interest in any contract or transaction entered into by the Council this year or the previous year.

£498 (2020- £4,646) was reimbursed to 3 trustees (2020 - 6) of the County Scout Council during the year including the County Administrator.

6. FIXED ASSETS

	<u>Freehold Property</u>	<u>Equipment</u>	<u>Total</u>
<u>Cost</u>			
As at 1 April	405,207	115,462	520,669
Additions	2,370	-	2,370
	-----	-----	-----
As at 31 March	407,577	115,462	523,039
	-----	-----	-----
<u>Depreciation</u>			
As at 1 April	231,015	95,715	326,730
Depreciation	21,446	8,233	29,679
	-----	-----	-----
As at 31 March	252,461	103,948	356,409
	-----	-----	-----
<u>Net Book Value</u>			
As at 31 March 2021	£155,116	£11,514	£166,630
	=====	=====	=====
As at 31 March 2020	£174,192	£19,747	£193,939
	=====	=====	=====

The Bradfield Campsite is a joint project by the County Scout Council with Bury St Edmunds and Sudbury Scout Districts, who would share equally in any surplus realised on a disposal of the site after payments made by the County Scout Council are deducted and paid.

The County Scout Council have invested directly and through loan repayments £113,507 in the Bradfield campsite to date.

The Hardwick Park Campsite, Bury St Edmunds is a joint project with Bury St Edmunds Scout District and any surplus realised on a disposal of the site are shared equally.

7. CREDITORS

	<u>2021</u>	<u>2020</u>
Sundry Creditors	1,624	4,353
Income in Advance	117,185	161,689
Loan	5,000	5,000
Accrued Expenses	700	2,400
	-----	-----
	£124,509	£173,442
	=====	=====

8. RESTRICTED FUNDS

Current year

	<u>Balance</u> <u>1 April</u> <u>2020</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance</u> <u>31 March</u> <u>2021</u>
Bradfield	51,847	6,200	(21,446)	5,000	41,601
Water activities	15,520	-	(3,197)	-	12,323
Africa	9,096	-	(5,344)	-	3,752
East of England	9,229	-	-	-	9,229
	-----	-----	-----	-----	-----
	£85,692	£6,200	£(29,987)	£5,000	£66,905
	=====	=====	=====	=====	=====

Previous year

	<u>Balance</u> <u>1 April</u> <u>2019</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance</u> <u>31 March</u> <u>2020</u>
Moot	18,488	-	(10,262)	(8,226)	-
Bradfield	67,700	2,283	(23,136)	5,000	51,847
Water activities	18,717	-	(3,197)	-	15,520
Africa	11,037	16,040	(17,981)	-	9,096
East of England	9,331	-	(102)	-	9,229
	-----	-----	-----	-----	-----
	£125,273	£18,323	£(54,678)	£(3,226)	£85,692
	=====	=====	=====	=====	=====

The Bradfield Campsite Fund represents the proceeds of appeals to purchase and develop the campsite and the fund balance is represented by part of the net book value of the campsite.

The Moot Fund is the surplus on the Moot and is restricted to use for joint scout and guide activities. The fund is represented by bank balances.

The East of England Region Fund represents funds received and expended in connection with the Scout Association's regional activities and is represented by bank balances

8. RESTRICTED FUNDS (continued)

The Water Activities fund is restricted grants for these activities and is represented by the net book value of water activity equipment and bank balances in respect of unspent funds.

The Africa fund is represented by bank balances and is for the development and activities relating to the Mafeking scouts.

9. GENERAL AND DESIGNATED FUNDS

Current Year

	<u>Balance</u> <u>1 April</u> <u>2020</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance</u> <u>31 March</u> <u>2021</u>
General	184,448	78,722	(36,683)	(20,000)	206,487
Bradfield Campsite	57,507	-	-	-	57,507
Assistance with Campsites	3,650	-	-	-	3,650
Jamboree	3,321	-	-	-	3,321
Hardship Fund	-	-	(1,000)	15,000	14,000
Explorer Belt Expedition	2,853	-	(1,107)	-	1,746
Richard Freeman Bequest	1,096	-	-	-	1,096
Water Activities	6,527	-	-	-	6,527
	-----	-----	-----	-----	-----
	£259,402	£78,722	£(38,790)	£(5,000)	£294,334
	=====	=====	=====	=====	=====

Previous year

	<u>Balance</u> <u>1 April</u> <u>2019</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Balance</u> <u>31 March</u> <u>2020</u>
General	152,468	145,768	(125,541)	11,753	184,448
Bradfield Campsite	57,507	-	-	-	57,507
Assistance with Campsites	3,650	-	-	-	3,650
Jamboree	(3,912)	234,480	(229,097)	1,850	3,321
Explorer Belt Expedition	2,347	756	(250)	-	2,853
Richard Freeman Bequest	-	-	-	1,096	1,096
Water Activities	18,000	-	-	(11,473)	6,527
	-----	-----	-----	-----	-----
	£230,060	£381,004	£(354,888)	£3,226	£259,402
	=====	=====	=====	=====	=====

The Council has decided to transfer funds into the Jamboree Fund to provide a fund from which it can make interest free loans or grants to participants of future Jamborees.

The Water Activities Fund has been designated for the development of water activities in the county.

9. GENERAL AND DESIGNATED FUNDS (continued)

The Explorer Belt Expeditions Fund represents the funds held in respect of these expeditions.

The Assistance with Campsites Fund is to help with the development of group and district campsites.

The Jamboree Fund represents a designated fund which represents the transactions related to the county contingent to the World Jamboree.

The Hardship Fund has been established to help scout groups experiencing financial hardship as a result of COVID-19.

The Assistance with Campsites, Jamboree, Explorer Belt, Richard Freeman Bequest (designated to support water activities) and the Water Activities Funds are all represented by bank balances.

The Bradfield Campsite designated fund represents the council's original contribution towards the purchase and construction of the site and is represented by a share in the assets of the site. The balance of the net book value of the site is part of the general fund.

10. CAPITAL COMMITMENTS

At the year end, the County Scout Council had authorised expenditure of £Nil (2020- £NIL).

11. CREDITORS FALLING DUE IN MORE THAN ONE YEAR

The loan is due to The Scout Association and was to assist with the development of the Bradfield Campsite. The loan is repayable over 10 years from 1 December 2015 and the loan bears interest at 2% over base.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS TO THE

TRUSTEES OF THE SUFFOLK COUNTY SCOUT COUNCIL (Charity No. 305682)

I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 26 to 35.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to;

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

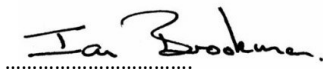
Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

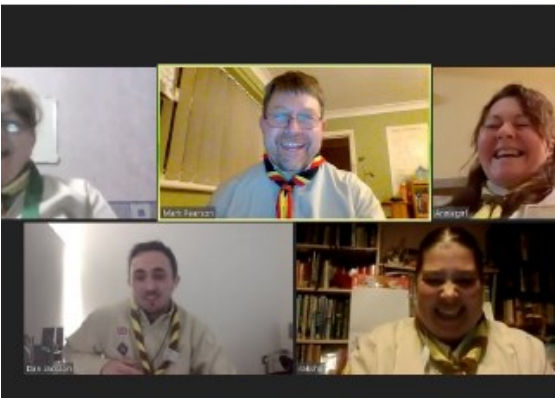
Independent Examiner's Statement

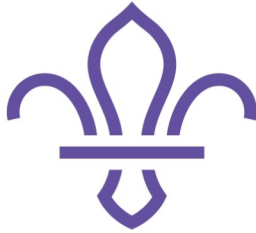
In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



I C BROOKMAN, FCA, DChA
Pakenham Accounting & Consultancy
Chartered Accountants
BURY ST EDMUNDS
26 August 2021





Scouts

Suffolk

#SkillsForLife

suffolkscouts.org.uk

Suffolk Scouts County Office
143 Cauldwell Hall Road
Ipswich
Suffolk
IP4 5BS



 01473 711678

 county.admin@suffolkscouts.org.uk