

Suffolk Punch – Subcamp Leader (x4)

20th to 25th August 2026



Role Purpose: This role will involve leading the subcamp team to ensure all unit leaders and participants have a quality Suffolk Punch experience.

Responsible to: Head of Subcamps

Responsible for: Responsible for one of the sub camps at Suffolk Punch. Supporting the Subcamp Lead in the development and delivery of the Suffolk Punch experience for all.

Works with: Head of Subcamps, Deputy Subcamp Leader, Subcamp Team Members, Unit Participants & Leaders.

Specific Responsibilities:

Prior to Event:

- To attend at team meetings (some face to face, some electronic).
- To work closely with the Head of Subcamps and other Subcamp Leaders on planning.
- To work with other Subcamp Leaders to maintain consistent communication to Units.
- Manage the subcamp's communication channels and share information with Units.
- Identify risks, issues and needs at the earliest opportunity and discuss these with the Deputy Leader and other Sub Camp Leaders to plan their resolution.

Set Up Days:

- To assist with the setting out of subcamp areas.
- To assist with the building of the main camp.
- To assist with putting together participant welcome packs.

Camp Arrangements:

- To lead the subcamp team to work effectively together.
- To support arrivals, ensuring units know where to pitch, can orientate themselves within the camp and assist with initial enquiries.
- To manage the communication of information between the Central Team and the Subcamp Team, ensuring that all information is available and team members are fully briefed.
- Assist with the welfare and pastoral needs of the subcamp.
- To run daily subcamp meetings with the unit leaders on the subcamp.
- To be the first port of call for any issues or concerns raised by unit leaders or participants
- To assist with departures and packing down of camp at the end of the event.

After the event:

- Provide feedback to the to the organisers to be collated and passed on to the next event team.

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Role Requirements:

- You will be a member of The Scouts UK.
- You will be required to hold a current DBS Disclosure through The Scouts UK.
- You will be required to have in date Safety & Safeguarding through The Scouts UK.

The appointee must:

- Accept the values of Scouting.
- Agree not to promote any beliefs, behaviours or practices that are not compatible with the values of Scouting.
- Agree to work within the policies and rules of The Scouts UK.

Person Specification:

- Ability to lead a team.
- Ability to work as part of a team, enthusiastic for any challenge.
- A 'can do' attitude, prepared to go the extra mile for the participants.
- Strong organisational skills.
- Strong communication skills.
- Able to think creatively, adapt, reassess and solve problems.
- Ability to summarise information for different audiences.
- Ability to maintain independent and objective judgement.