

# Assessment Checklist for Dinghy Sailing - Leadership



Item Code AC120911 Sep/10 Edition no 3 (103211)

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## Introduction

This is an assessment checklist to use in assessing an Applicant to gain a permit to lead Dinghy Sailing. Details of what to assess for personal and supervisory permits can be found in separate assessment checklists. More details on the permit scheme, assessing, technical skills and Dinghy Sailing can be found in resources listed in [FS120084 Scout Led Activities Index](#).

## Using This Checklist

This checklist is the syllabus that an Applicant should be assessed against for the Technical section of gaining a permit. All skills must be assessed for the highest class of water a permit is recommended for.

Once an assessment is complete the Approved Assessor should fill in the back page and give it to the Applicant to take to their responsible Commissioner.

## Equivalent Qualifications

If an Applicant has gained the Dinghy Sailing Instructor of the RYA, or equivalent or higher within the last five years, or if any of these awards were gained more than five years ago but logged experience shows them to have been active within the last five years, then no practical assessment is required.

## Technical Publication

If you require any more technical information on any of the elements in the checklist, these can be found in the official technical manuals, which are:

**Start Sailing (G3)** by Royal Yachting Association ISBN 0-901501-82-4

**Advanced Sailing (G12)** by Royal Yachting Association ISBN 0-901501-95-6

**Dinghy Sailing - Leadership**

Name:

Core Skill	Done / Comments
<b>Responsibilities</b> <ul style="list-style-type: none"> <li>▪ Choose objectives appropriate to the group.</li> <li>▪ Plan effectively in advance, including use of appropriate dinghies and rescue craft based on the group and conditions.</li> <li>▪ Knowledge of rules / regulations which govern the use of water.</li> <li>▪ Be familiar with the International Rules for Preventing Collisions at Sea (IRPCS).</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Group Management</b> <ul style="list-style-type: none"> <li>▪ Manage and communicate with a group effectively.</li> <li>▪ Ensure the group is adequately briefed before the activity (including lifting techniques and emergency procedures).</li> <li>▪ Know how to position themselves to most effectively manage the group.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Risk Assessment</b> <ul style="list-style-type: none"> <li>▪ Know how to complete a Risk Assessment.</li> <li>▪ Able to effectively identify the hazards and risks and know how to reduce or remove them, during Dinghy Sailing.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/>
<b>Weather</b> <ul style="list-style-type: none"> <li>▪ Knowledge of where to gain weather information.</li> <li>▪ Knowledge of how weather conditions can affect Dinghy Sailing.</li> <li>▪ Knowledge of the differences between inland and offshore effects of the weather.</li> <li>▪ Knowledge of the Beaufort Wind Scale</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Technical</b> <ul style="list-style-type: none"> <li>▪ Ability to prepare and rig a dinghy.</li> <li>▪ Ability to launch and recover boats, including use of trolleys and trailers.</li> <li>▪ Knowledge of the five essentials (sail trim, centre board position, boat balance, boat trim and course).</li> <li>▪ Ability to control speed and direction of the dinghy.</li> <li>▪ Demonstrate the use of suitable knots.</li> <li>▪ Ability to pick up moorings and tie up to pontoons.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Emergency Procedures</b> <ul style="list-style-type: none"> <li>▪ Knowledge of relevant procedures in the event of an accident.</li> <li>▪ Knowledge of how to deal with entrapments and how to right total inversion of dinghies.</li> <li>▪ Ability to right a capsized dinghy.</li> <li>▪ Ability to demonstrate man overboard recovery.</li> <li>▪ Correct use of distress signals.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Equipment</b> <ul style="list-style-type: none"> <li>▪ Knowledge of personal and group equipment required and how it is used.</li> <li>▪ Understanding of additional equipment required by the leader.</li> <li>▪ Knowledge of different types of dinghies available for different abilities and conditions.</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

## Dinghy Sailing - Leadership - Permit Assessment

The Applicant should keep this form once it has been completed by the Approved Assessor and take it to their responsible Commissioner.

<b>Applicant's Name</b>		<b>Permit Applied For</b>	
<b>1. TECHNICAL COMPETENCE</b>			<b>Done</b> <input type="checkbox"/>
<b>Description:</b> Technical assessment based on the holding of an appropriate NGB award, renewal of an existing permit with up to date experience, or a practical assessment of the Assessment Checklist. <b>To Be Completed By:</b> Either an appointed County Assessor or an External Assessor with the appropriate NGB award.			
<b>Restrictions based on Technical Assessment:</b>			
			<b>Date</b>
<b>Assessor:</b>	<b>Signature</b>		<b>Name</b>
	<b>County (if SA Assessor)</b>		<b>Phone</b>
<b>2. SCOUT ASSOCIATION RULES</b>			<b>Done</b> <input type="checkbox"/>
<b>Description:</b> Check of the Applicant's knowledge of the appropriate Scout Association rules for running the activity. Appropriate Rules can be found in <a href="#">FS120084 Scout Led Activities Index</a> . <b>To Be Completed By:</b> Either an appointed County Assessor, responsible Commissioner or appropriate nominee of the responsible Commissioner.			
<b>Restrictions based on knowledge of The Scout Association Rules:</b>			
			<b>Date</b>
<b>Signature</b>		<b>Name</b>	<b>Role</b>
<b>3. CHILD PROTECTION</b>			<b>Done</b> <input type="checkbox"/>
<b>Description:</b> Check Applicant has undertaken the necessary Personal Enquiry checks and received the appropriate child protection training. <b>To Be Completed By:</b> Responsible Commissioner or appropriate nominee of the Commissioner.			
<b>Restrictions based on Child Protection:</b>			
			<b>Date</b>
<b>Signature</b>		<b>Name</b>	<b>Role</b>
<b>4. PERSONAL SUITABILITY</b>			<b>Done</b> <input type="checkbox"/>
<b>Description:</b> Check the Applicant is suitable (attitude etc) based on the demands of the activity. <b>To Be Completed By:</b> Responsible Commissioner or appropriate nominee of the Commissioner.			
<b>Restrictions based on Personal Suitability:</b>			
			<b>Date</b>
<b>Signature</b>		<b>Name</b>	<b>Role</b>
<b>5. PERMIT GRANTED</b>			<b>Done</b> <input type="checkbox"/>
<b>Restrictions:</b>			
			<b>Expiry Date</b>
<b>Commissioner Signature</b>			<b>Date</b>